



MICHELLE LUJAN GRISHAM
GOVERNOR

JAMES C. KENNEY
CABINET SECRETARY

SENT BY ELECTRONIC MAIL AND CERTIFIED MAIL
RETURN RECEIPT REQUESTED

8/10/2026

Kayleigh Ruyleigh
Harvest Four Corners, LLC
1755 Arroyo Dr.
Bloomfield, New Mexico, 87413
Sent by electronic mail to: truybalid@harvestmidstream.com

Notice of Violation for Harvest Four Corners, LLC, EPCEB Air Case No. HFC-1002-2201

Kayleigh Ruyleigh,

The New Mexico Environment Department ("NMED") has identified Harvest Four Corners, LLC ("Harvest") as having violated state and federal regulations for air quality. This Notice of Violation ("NOV") is regarding the El Cedro Compressor Station ("Facility") owned by Harvest. The Facility's NMED agency interest # ("AI#") is 1002 and is located roughly eighteen (18) miles East/Southeast of Navajo Dam New Mexico in Rio Arriba County at latitude/longitude coordinates 36.689028, -107.401722.

Pursuant to the NMED Delegation Order dated July 20, 2026, the Cabinet Secretary ("Secretary") has delegated to the Environmental Protection Compliance and Enforcement Bureau ("EPCEB") Chief the authority to seek administrative enforcement for alleged violations of the United States Clean Air Act ("CAA"), the New Mexico Air Quality Control Act ("AQCA"), federal and state regulations, and the air quality permits issued thereunder. EPCEB is the Bureau within NMED responsible for compliance with and enforcement of air quality regulations.

This NOV is issued pursuant to NMSA 1978, Section 74-2-5.1(A), which states that NMED's "investigations shall be reduced to writing if any enforcement action is contemplated, and a copy shall be furnished to the owner or occupants of the premises before the action is filed."

Alleged Violations

On September 9, 2022, an air compliance inspector from the bureau performed a site visit of the facility as part of a full compliance evaluation ("FCE"). The FCE also included a review of records and reports submitted to the Air Quality Bureau Compliance Reporting application ("AQBCR"), as well as records requested by the inspector. The investigation found evidence of the following violations of the Facility's permits and both state and federal regulations.

1. **Failure to monitor the catalyst inlet temperature and pressure differential of catalytic converters on engine units 18 and 18a, pursuant to Title V ("TV") Permit number P046-R3-M1, Specific Conditions A201 and A802.** Finding #3 on July 26, 2023, Post Inspection Notification ("PIN"). The

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Compliance Assurance Monitoring (“CAM”) plan requirements table in P046-R3-M1 A802 section C states that the permittee shall continuously monitor the temperature of exhaust gas into the catalyst, monitor the pressure differential across the catalyst at least once per calendar month, and to perform quarterly NOx and CO measurements to verify compliance with permit limits. The Semi-Annual Monitory Report (“SAR”) submitted by Harvest on September 14, 2022, lists deviations for monitory of the catalyst pressure drop and engine exhaust temperature. The records provided with the SAR show that the facility failed to collect daily temperature data for 102 days from March 10, 2022, through June 20, 2022. The Facility also failed to collect monthly pressure differential data for the same time frame [Attachment A]. In the SAR, Harvest indicated that corrective action had been taken to prevent recurrence of the monitoring failures.

2. **Failure to continuously monitor the stabilizer operating pressure and stabilizer bottoms temperature during stabilizer operations from June 3, 2022, to July 21, 2022, pursuant to Title V Permit number P046-R3-M1, Specific Condition A203.** Finding #4 on July 26, 2023, PIN. P046-R3-M1 Specific Condition A203.B states the Condensate stabilizer monitoring and recordkeeping requirements for Units T91019, T91020, T91021, and T91028. The permittee is required to “... continuously record the stabilizer operating pressure and stabilizer bottoms temperature during stabilizer operations”. The SAR submitted by Harvest on September 14, 2022, lists deviations for this monitoring requirement. Harvest states that there was a PI data recorder failure from June 3rd through July 21st, 2022, which meant they were unable to monitor the stabilizer operating pressure, bottoms temperature, and un-stabilized condensate throughput. In response to the July 26, 2023, PIN, Harvest indicated that they had corrected the faulty PI data tag and that the system has been working correctly since the correction was implemented.
3. **Failure to revise or modify the construction permit before replacing engine unit number 16, pursuant to 20.2.72.219 and 20.2.72.200 NMAC.** Finding #5 on July 26, 2023, PIN. During the September 9, 2022, on-site inspection, the inspector noted that the serial number of Unit 16 was OHI 19-M8603, which did not match the permitted serial number of OHD 13-M8920. Harvest confirmed that it was unable to locate serial number notification records in a September 15, 2022, email. A permit technical revision to update the serial number was approved by the department on March 1, 2023.
4. **Failure to conduct an annual performance evaluation or audit of the continuous parameter monitoring system (CPMS) in 2020 on engine units 18 and 18a, pursuant to 40 CFR § 63 Subpart ZZZZ.** Finding #7 on July 26, 2023, PIN. While reviewing records as part of the FCE, the inspector was unable to locate an annual equipment performance certification for the continuous parameter monitoring system (“CPMS”) in 2020. The CPMS was certified December 6, 2022, and has been correctly certified since.
5. **Failure to submit an emissions test report within 30 days of completing a test on engine unit 18a, pursuant to Title V Permit P046-R3-M1, General Condition B111.** Finding #8 on July 26, 2023, PIN. The emissions test for Unit 18a was conducted June 15, 2021. Harvest submitted an incorrect emissions test report for Unit 18a on July 21, 2021, 6 days late. Harvest submitted the correct report by email on October 7, 2022, 449 days late.

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Please note that the Facility will appear on NMED's Enforcement Watch as a result of this NOV (see: <https://www.env.nm.gov/enforcement-watch/>). Further, NMED may issue a press release to local media highlighting your facility as appearing on this webpage. The Facility will remain on the Enforcement Watch website as an active matter until this matter is fully resolved, including the payment of the assessed civil penalty.

You may obtain a copy of the AQB Civil Penalty Policy located on the Compliance and Enforcement website at: <https://www.env.nm.gov/air-quality/compliance-and-enforcement/>.

Requested Information

In the response to this NOV please provide this information for each violation:

1. A description of the cause of the violation;
2. Documentation of steps taken or to be taken to prevent the recurrence of the violation.

With the documentation, please include specific, measurable, and time-bound changes made or to be made addressing any problems causing the violations. Attachment B has been included at the end of the NOV and can be used as a checklist for organizing the response.

Use these instructions to submit the response:

1. All correspondence pertaining to this NOV must be submitted under cover of a properly completed Reporting Submittal Form, emailed to the Enforcement Specialist (contact information below). A copy of the form can be found online at: <https://www.env.nm.gov/air-quality/compliance-and-enforcement/>
2. Submit requested information no later than thirty (30) days after the date of this NOV.
3. Any documents claimed as Confidential Business Information (CBI) pursuant to 20.2.1.115 NMAC must be submitted in separate electronic files from non-CBI documents and identified as CBI.
4. If files cannot be submitted by electronic mail, contact the Enforcement Specialist to request a link to a file transfer platform, or submit records on a thumb drive mailed to the Air Quality Bureau, 525 Camino de los Marquez, Suite 1, Santa Fe, NM 87505 to the attention of Kane Currans.
5. Please include any facts, information, or documentation to refute the alleged violations, with the requested information.

After receiving the response to this NOV, NMED may send a settlement offer or compliance order outlining the penalties and corrective actions associated with each of the violations. As NMED's review of the alleged violations is ongoing, NMED reserves the right to assert additional violations at the Facility if new information becomes available.

If you have questions or believe any statement in this notice is erroneous, please contact Kane Currans, Enforcement Specialist, at (505) 629-8807 or kane.currans@env.nm.gov or Kerra Roudebush, Enforcement Manager, at (505) 699-9627 or kerra.roudebush@env.nm.gov. If you are represented by counsel, please contact Brian Yardman-Frank, Assistant General Counsel, at (505) 709-8671 or brian.yardman-frank@env.nm.gov.

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Thank you for your prompt attention to this matter.

Sincerely,

DocuSigned by:

B6670F5897CB4CA
Bruce Baizel

Director
Compliance and Enforcement Division

cc: Robert Genoway, CED
Brian Yardman-Frank, OGC
Kerra Roudebush, EPCEB
Kane Currans, EPCEB

Attachments

Facility: El Cedro Compressor Station
 Permit Number: P046-R3M1
 Reporting Period: February 1, 2022 - July 31, 2022
 Condition: A201.J - 40 CFR 64 CAM monitoring for Generator Units 18 and 18a
 A802 - CAM Monitoring (Units 17 & 18)

Notes:

Unit 17 was removed from the facility on May 21, 2019.

Records of the following data are maintained in accordance with 40 CFR 64.9(b)

- continuous exhaust temperature into catalyst
- monthly pressure differential across catalyst

§64.9(a)(2) - Reporting requirements

- (ii) No temperature excursion incidents occurred during the monitoring period
- (ii) No monitoring downtime incidents occurred during this monitoring period
- (iii) No action was required to implement a QIP during the monitoring period

Emission Unit #	18	18a
Generator	Generator 1	Generator 2
Engine Make	Waukesha 7042GSI	Waukesha 2895GSI
Engine S/N	C-12779/2	83247
Date of Last Performance Test	06/17/15	12/13/21
dP Set Point (InH ₂ O)	1.54	0.55
Allowable Operating Range (InH ₂ O)	-0.46 to 3.54	-1.45 to 2.55

Date	Gen 1 Run Status	Gen 2 Run Status	Gen 1 Catalyst DP	Gen 2 Catalyst DP	Gen 1 Catalyst Temp	Gen 2 Catalyst Temp
01-Feb-22 00:00:00	0	1	0.0530	0.9488	18.0821	854.4128
02-Feb-22 00:00:00	0	1	0.0536	0.9848	31.8042	857.9110
03-Feb-22 00:00:00	0	1	0.1264	0.5878	10.8506	868.0905
04-Feb-22 00:00:00	0	1	0.0669	0.4299	11.5649	884.0828
05-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
06-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
07-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
08-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
09-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
10-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
11-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
12-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
13-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
14-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
15-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
16-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
17-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
18-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
19-Feb-22 00:00:00	1	1	0.0534	1.0014	12.5635	870.7300
20-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300

Date	Gen 1 Run Status	Gen 2 Run Status	Gen 1 Catalyst DP	Gen 2 Catalyst DP	Gen 1 Catalyst Temp	Gen 2 Catalyst Temp
21-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
22-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
23-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
24-Feb-22 00:00:00	1	0	0.0534	1.0014	12.5635	870.7300
25-Feb-22 00:00:00	1	1	0.0534	1.0014	12.5635	870.7300
26-Feb-22 00:00:00	1	1	0.0534	1.0014	12.5635	870.7300
27-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
28-Feb-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
01-Mar-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
02-Mar-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
03-Mar-22 00:00:00	1	1	0.0534	1.0014	12.5635	870.7300
04-Mar-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
05-Mar-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
06-Mar-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
07-Mar-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
08-Mar-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
09-Mar-22 00:00:00	0	1	0.0534	1.0014	12.5635	870.7300
10-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
11-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
12-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
13-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
14-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
15-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
16-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
17-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
18-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
19-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
20-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
21-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
22-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
23-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
24-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
25-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
26-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
27-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
28-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
29-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
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31-Mar-22 00:00:00	0	1	No Data	No Data	No Data	No Data
01-Apr-22 00:00:00	0	1	No Data	No Data	No Data	No Data
02-Apr-22 00:00:00	0	1	No Data	No Data	No Data	No Data
03-Apr-22 00:00:00	0	1	No Data	No Data	No Data	No Data
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05-Apr-22 00:00:00	0	1	No Data	No Data	No Data	No Data
06-Apr-22 00:00:00	0	1	No Data	No Data	No Data	No Data
07-Apr-22 00:00:00	0	1	No Data	No Data	No Data	No Data

Date	Gen 1 Run Status	Gen 2 Run Status	Gen 1 Catalyst DP	Gen 2 Catalyst DP	Gen 1 Catalyst Temp	Gen 2 Catalyst Temp
08-Apr-22 00:00:00	0	1	No Data	No Data	No Data	No Data
09-Apr-22 00:00:00	0	1	No Data	No Data	No Data	No Data
10-Apr-22 00:00:00	0	1	No Data	No Data	No Data	No Data
11-Apr-22 00:00:00	0	1	No Data	No Data	No Data	No Data
12-Apr-22 00:00:00	0	1	No Data	No Data	No Data	No Data
13-Apr-22 00:00:00	0	1	No Data	No Data	No Data	No Data
14-Apr-22 00:00:00	0	1	No Data	No Data	No Data	No Data
15-Apr-22 00:00:00	0	1	No Data	No Data	No Data	No Data
16-Apr-22 00:00:00	0	1	No Data	No Data	No Data	No Data
17-Apr-22 00:00:00	0	1	No Data	No Data	No Data	No Data
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26-Apr-22 00:00:00	0	1	No Data	No Data	No Data	No Data
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29-Apr-22 00:00:00	0	1	No Data	No Data	No Data	No Data
30-Apr-22 00:00:00	0	1	No Data	No Data	No Data	No Data
01-May-22 00:00:00	0	1	No Data	No Data	No Data	No Data
02-May-22 00:00:00	0	1	No Data	No Data	No Data	No Data
03-May-22 00:00:00	0	1	No Data	No Data	No Data	No Data
04-May-22 00:00:00	0	1	No Data	No Data	No Data	No Data
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14-May-22 00:00:00	0	1	No Data	No Data	No Data	No Data
15-May-22 00:00:00	0	1	No Data	No Data	No Data	No Data
16-May-22 00:00:00	0	1	No Data	No Data	No Data	No Data
17-May-22 00:00:00	0	1	No Data	No Data	No Data	No Data
18-May-22 00:00:00	0	1	No Data	No Data	No Data	No Data
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21-May-22 00:00:00	0	1	No Data	No Data	No Data	No Data
22-May-22 00:00:00	0	1	No Data	No Data	No Data	No Data
23-May-22 00:00:00	0	1	No Data	No Data	No Data	No Data

Date	Gen 1 Run Status	Gen 2 Run Status	Gen 1 Catalyst DP	Gen 2 Catalyst DP	Gen 1 Catalyst Temp	Gen 2 Catalyst Temp
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25-May-22 00:00:00	0	1	No Data	No Data	No Data	No Data
26-May-22 00:00:00	0	1	No Data	No Data	No Data	No Data
27-May-22 00:00:00	0	1	No Data	No Data	No Data	No Data
28-May-22 00:00:00	0	1	No Data	No Data	No Data	No Data
29-May-22 00:00:00	0	1	No Data	No Data	No Data	No Data
30-May-22 00:00:00	0	1	No Data	No Data	No Data	No Data
31-May-22 00:00:00	0	1	No Data	No Data	No Data	No Data
01-Jun-22 00:00:00	0	1	No Data	No Data	No Data	No Data
02-Jun-22 00:00:00	0	1	No Data	No Data	No Data	No Data
03-Jun-22 00:00:00	0	1	No Data	No Data	No Data	No Data
04-Jun-22 00:00:00	0	1	No Data	No Data	No Data	No Data
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06-Jun-22 00:00:00	0	1	No Data	No Data	No Data	No Data
07-Jun-22 00:00:00	0	1	No Data	No Data	No Data	No Data
08-Jun-22 00:00:00	0	1	No Data	No Data	No Data	No Data
09-Jun-22 00:00:00	0	1	No Data	No Data	No Data	No Data
10-Jun-22 00:00:00	1	1	No Data	No Data	No Data	No Data
11-Jun-22 00:00:00	0	1	No Data	No Data	No Data	No Data
12-Jun-22 00:00:00	0	1	No Data	No Data	No Data	No Data
13-Jun-22 00:00:00	0	1	No Data	No Data	No Data	No Data
14-Jun-22 00:00:00	0	1	No Data	No Data	No Data	No Data
15-Jun-22 00:00:00	0	1	No Data	No Data	No Data	No Data
16-Jun-22 00:00:00	0	1	No Data	No Data	No Data	No Data
17-Jun-22 00:00:00	0	1	No Data	No Data	No Data	No Data
18-Jun-22 00:00:00	0	1	No Data	No Data	No Data	No Data
19-Jun-22 00:00:00	0	1	No Data	No Data	No Data	No Data
20-Jun-22 00:00:00	0	1	0.0440	0.5166	No Data	No Data
21-Jun-22 00:00:00	0	1	0.0457	0.5137	59.2787	835.5417
22-Jun-22 00:00:00	0	1	0.0474	0.4979	63.9426	814.5167
23-Jun-22 00:00:00	0	1	0.0449	0.5074	62.7194	817.4929
24-Jun-22 00:00:00	0	1	0.0446	0.5092	63.4041	821.1445
25-Jun-22 00:00:00	0	1	0.0451	0.5000	65.6829	820.4257
26-Jun-22 00:00:00	0	1	0.0461	0.4986	67.3609	814.6264
27-Jun-22 00:00:00	0	1	0.0458	0.5129	54.6925	824.3026
28-Jun-22 00:00:00	0	1	0.0446	0.5074	64.6290	826.0704
29-Jun-22 00:00:00	0	1	0.0438	0.5060	62.7778	828.7576
30-Jun-22 00:00:00	0	1	0.0433	0.5121	69.6113	830.7451
01-Jul-22 00:00:00	0	1	0.0430	0.5293	71.9419	835.4686
02-Jul-22 00:00:00	0	1	0.0435	0.5275	73.1725	835.1445
03-Jul-22 00:00:00	0	1	0.0456	0.5119	64.9535	830.9905
04-Jul-22 00:00:00	0	1	0.0438	0.5074	61.6413	819.2653
05-Jul-22 00:00:00	0	1	0.0439	0.4935	69.8880	820.7261
06-Jul-22 00:00:00	0	1	0.0437	0.5022	63.4017	818.0212
07-Jul-22 00:00:00	0	1	0.0437	0.5026	67.6645	816.9105
08-Jul-22 00:00:00	0	1	0.0439	0.5160	63.5540	819.0439

Date	Gen 1 Run Status	Gen 2 Run Status	Gen 1 Catalyst DP	Gen 2 Catalyst DP	Gen 1 Catalyst Temp	Gen 2 Catalyst Temp
09-Jul-22 00:00:00	0	1	0.0426	0.5300	64.2676	824.5525
10-Jul-22 00:00:00	0	1	0.0415	0.5275	82.3973	825.6415
11-Jul-22 00:00:00	0	1	0.0427	0.5273	74.4375	824.3923
12-Jul-22 00:00:00	0	1	0.0429	0.5350	68.3787	820.9089
13-Jul-22 00:00:00	0	1	0.0424	0.5282	73.9452	828.0250
14-Jul-22 00:00:00	0	1	0.0423	0.5261	73.5857	831.7686
15-Jul-22 00:00:00	0	1	0.0417	0.5288	74.8786	831.3572
16-Jul-22 00:00:00	0	1	0.0414	0.5371	73.2654	831.8172
17-Jul-22 00:00:00	0	1	0.0415	0.5319	70.7287	830.3638
18-Jul-22 00:00:00	0	1	0.0411	0.5311	75.4928	825.4308
19-Jul-22 00:00:00	0	1	0.0419	0.5250	71.4471	819.5143
20-Jul-22 00:00:00	0	1	0.0417	0.5188	71.7795	826.3019
21-Jul-22 00:00:00	0	1	0.0412	0.5381	76.8502	827.2489
22-Jul-22 00:00:00	0	1	0.0413	0.5385	75.8130	831.0416
23-Jul-22 00:00:00	0	1	0.0411	0.5313	74.7713	829.3282
24-Jul-22 00:00:00	0	1	0.0426	0.5191	74.1400	827.3393
25-Jul-22 00:00:00	0	1	0.0430	0.5189	66.9113	828.0488
26-Jul-22 00:00:00	0	1	0.0436	0.5256	72.1349	830.3882
27-Jul-22 00:00:00	0	1	0.0433	0.5329	64.2910	828.0914
28-Jul-22 00:00:00	0	1	0.0444	0.5364	68.7082	836.2025
29-Jul-22 00:00:00	0	1	0.0449	0.5355	64.0738	826.4627

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Attachment B

This form must be completed and signed by the facility's Responsible Official (Title V) or other designee and returned no later than thirty (30) days after the date of this Notice of Violation. Documentation for additional information (in addition to this form) must be submitted electronically to Enforcement Specialist Kane Currans at kane.currans@env.nm.gov or Enforcement Manager Kerra Roudebush at kerra.roudebush@env.nm.gov.

All submittals must be submitted using the Reporting Submittal Form. The Reporting Submittal Form and instructions can be located at: <https://www.env.nm.gov/air-quality/compliance-and-enforcement/#>.

I hereby verify that Harvest Four Corners, LLC has initiated the required additional information response outlined in this Notice of Violation. The following information has been submitted or will be submitted by the dates indicated below for each violation. All required documentation will be submitted electronically no later than thirty (30) days after the date of this Notice of Violation.

Date NOV received: _____

Alleged Violation 1

_____ *A description of the cause of the violation*

_____ *Documentation of steps taken (or to be taken) to prevent recurrence of this violation (include date if not yet completed)*

Alleged Violation 2

_____ *A description of the cause of the violation*

_____ *Documentation of steps taken (or to be taken) to prevent recurrence of this violation (include date if not yet completed)*

Alleged Violation 3

_____ *A description of the cause of the violation*

_____ *Documentation of steps taken (or to be taken) to prevent recurrence of this violation (include date if not yet completed)*

Alleged Violation 4

_____ *A description of the cause of the violation*

_____ *Documentation of steps taken (or to be taken) to prevent recurrence of this violation (include date if not yet completed)*

Alleged Violation 5

_____ *A description of the cause of the violation*

_____ *Documentation of steps taken (or to be taken) to prevent recurrence of this violation (include date if not yet completed)*

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Signature

Date

Printed Name:

Title: